



# Authorization to Close Checking Account

P.O. Box 67013  
Harrisburg, PA 17106-7013  
psecu.com

Member Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

### Joint Owner's Information, if applicable

Name: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_  
Last Written Check #: \_\_\_\_\_

Have you stopped Direct Deposit/Direct Debits  Yes  No  
(Payroll deposits, insurance payments, for example)

### Choose one below:

- Cancel Checking (S4) service and leave S4 open as a Money Handler Share and use, if applicable, existing Check Card:
  - Continue Bill Payer service
  - Delete Bill Payer service
  - Bill Payer service does not apply
  
- Close Checking (S4) service and Check Card and issue a STAR<sup>®</sup> card to access Savings. Select method to receive funds from the account:
  - Transfer funds from Checking to Savings
  - Send check for remaining funds in Checking
  
- Close Checking (S4) service and Check Card. Select method to receive funds from the account:
  - Transfer funds from Checking to Savings
  - Send check for remaining funds in Checking

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Joint Owner's Signature, if applicable Date

### Office Use Only

<b>Completed By:</b>			
Teller #: _____	Date: _____	Old SDC #: _____	New SDC #: _____
<input type="checkbox"/> CKS	<input type="checkbox"/> Temps	<input type="checkbox"/> Letter	<input type="checkbox"/> Spreadsheet <input type="checkbox"/> Chg Share Type
<b>Account Review For:</b>			
<input type="checkbox"/> Bill Payer	<input type="checkbox"/> VISA Checks	<input type="checkbox"/> 8000 Debits	<input type="checkbox"/> Direct Debits/Deposits