



# AUTHORIZATION TO CLOSE ACCOUNT

Any checks presented for payment after your account is closed will be returned as unpaid. In addition, any direct deposits received will not be credited, but returned to the source. Payroll deductions must be stopped before the account is closed. You must fax or mail this completed form **along with a copy of your driver's license**. If you have a Certificate/IRA/Coverdell on your account, please call our CD/IRA Department at **800.237.7328, extension 3570** in order to give instructions on these items prior to sending in your forms. Complete the following information and fax to **717.720.1105** or mail to:

PSECU • P.O. BOX 67013 • HARRISBURG, PA 17106

MEMBER NUMBER OF ACCOUNT TO BE CLOSED

PRIMARY MEMBER NAME

JOINT OWNER/CUSTODIAN/EXECUTOR (IF APPLICABLE)

ADDRESS

CITY

STATE

ZIP

( ) HOME TELEPHONE NUMBER

( ) WORK TELEPHONE NUMBER



### NEW ADDRESS BUT HAVE NOT NOTIFIED US OF THAT CHANGE?

Do not submit this form until you have contacted us with your new address. Call **800.237.7328** or update your address in digital banking.

## DISBURSE REMAINING ACCOUNT FUNDS (check one):

CHECK ONE:

- Deposit to PSECU member number \_\_\_\_\_  Regular share or  Checking share
- By check sent to address listed above and made payable based on the specific account type.  
**Note:** The check will be made payable to the Member, Custodian, or the Estate.
- Converting Custodial Account to General Membership Account. This option only applies to the Custodial Account when this form is accompanied by a completed new membership app. All funds will be transferred to the Regular share of new account.

**NOTE: ALL CERTIFICATES WILL BE MOVED AS IS (SAME TERM AND MATURITY) TO THE ABOVE PSECU MEMBER NUMBER.**

## SIGNATURES - Member and all joint owners must sign and date this form to close the account.

OWNER/CUSTODIAN/EXECUTOR/REP PAYEE SIGNATURE

DATE

JOINT OWNER'S SIGNATURE (if applicable)

DATE

JOINT OWNER'S SIGNATURE (if applicable)

DATE